

# Sample Manual Handling Procedure

## **Overview**

This procedure is a guide for staff in safe manual handling practices. All staff are responsible for following steps detailed in this procedure for any manual handling activity as defined below.

This procedure should be read with the Work Health and Safety Policy.

## **Considerations**

Manual handling is any activity that involves lifting, pushing, pulling, carrying, moving, holding or restraining. It also includes sustained and awkward postures or repetitive movements. Good manual handling techniques can help to prevent injury.

Individuals, no matter what age or gender have differing physical abilities.

## **Managing Manual Handling Risk**

[insert position] identifies work activities that involve manual handling and which may pose a risk to employees. Risks are evaluated and treated. The CEO/Manager ensures monitoring and review of all manual handling systems and procedures on a regular basis.

## **Assessment of Risk**

Each manual handling job is broken down into individual tasks to assist in identifying the range of potential manual handling hazards.

Manual handling hazards are considered through employee consultation, reviewing incident reports and workers compensation records, and through observation.

[insert position] and staff observe and record:

- workplace and workflow design
- how and where equipment is used
- how tools are stored and accessed
- tasks that require awkward postures and movements and/or that are forceful or repetitive
- how workers perform their tasks
- how workers might be injured.

When assessing manual handling risks, consider the following:

- workplace and workstation layout
- worker's posture and position
- duration and frequency of manual handling
- load location and distance to be moved
- characteristics of the load

# Sample Manual Handling Agreement Letter To Employee

**LL Leslie**

## **Sample Manual Handling Agreement Letter To Employee:**

The United States Air Force JAG Law Review ,1965    **Jag Law Review** ,    Oversight Hearings on Service Contract Act of 1965 as Amended United States. Congress. House. Committee on Education and Labor. Special Subcommittee on Labor,1974    *Employment Law and Occupational Health* Joan Lewis,Greta Thornbory,2012-01-10 Employment Law and Occupational Health A Practical Handbook provides an essential guide to best practice for all occupational health practitioners This readable guide to the law will help to ensure both business success and respect for individual employment rights The cost of sickness absence can present major costs and business management problems Safeguarding health is therefore vital to both individuals and employers Employment Law and Occupational Health explores key issues in occupational health practice from pre employment through health surveillance and occupational health services to termination of employment Topics explored include ethical and confidentiality issues discrimination data protection working abroad pregnancy and maternity leave workplace policies drugs and alcohol testing stress counselling health surveillance and professional conduct rules This second edition has been fully revised and updated to include a number of significant changes to employment law as well as new case law decisions that have occurred since the 1st Edition was published Essential new material has also been included around age discrimination disability discrimination work related stress corporate manslaughter and work place bullying An accessible practical guide to applying health law in everyday practice For occupational health nurses and other occupational health practitioners Addresses key employment issues from pre employment to termination of employment Includes case studies procedural checklists and template letters and forms

The Good Guide to Employment Wendy Blake Ranken,2009    Hearings, Reports, Public Laws United States. Congress. House. Committee on Education and Labor,1967    Report of the Director ,1927    **International Labor Conference** ,1929    *The Paper Makers Journal* ,1916 Vols 25 34 include Official manual of the International Brotherhood of Paper Makers    *The Central Law Journal* ,1921 Vols 64 96 include Central law journal s international law list    **Metal Worker, Plumber and Steam Fitter** ,1893    Workmen's Compensation Acts Donald J. Kiser,1917    **Pit and Quarry** ,1929 The basic magazine in a basic industry    Pit & Quarry ,1929    **Labor Arbitration Awards** ,2007    *Failed Utopias* Arch Puddington,1988 Failed Utopias examines the various routine or systematic totalitarian controls employed by communist regimes It is these less dramatic controls which enable Marxist governments to beat back their political opponents without having to resort to death squads or long term military rule The author also shows how this complex system of coercion now stands as a major obstacle to change in countries that desperately need to modernize    *Telephone Engineer* ,1918    The Accountant ,1920    **Rapport du directeur** ,1927    *Law and Labor* ,1927 A monthly periodical on the law of the labor problem

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