



# The 6 Responsibilities of All Nonprofit Boards

1. Legal and Fiduciary Duties
2. Governance and Strategic Planning
3. Hiring and Oversight of Executive Leadership
4. Fundraising and Resource Development
5. Community Engagement and Advocacy
6. Recruiting and Training New Board Members

# Nonprofit Board Of Directors Duties

**Berit M. Lakey**

## **Nonprofit Board Of Directors Duties:**

*Nonprofit Boards* Diane J. Duca, 1996 Any nonprofit that wants to survive beyond the nineties had better be governed by an effective flexible board of directors. But what role should a nonprofit board play in fulfilling the organization's mission? How should the board carry out its responsibility to see that funds and other resources are used in the most efficient possible manner? How can the board perform its duties without alienating staff members? What pitfalls can divert a nonprofit board from addressing critical board functions? *Nonprofit Boards: Roles, Responsibilities, and Performance* answers these questions and many more. This book is dedicated to helping nonprofit board members, chairpersons, and executive directors develop and manage effective boards empowered to respond to the special needs of their organizations. Diane J. Duca offers different ways to approach organizing and utilizing a board by presenting different board models. Using case studies and illustrations from real life situations, she explores every aspect of board management, clarifies the roles of board members and executives, and discusses the board's legal and ethical obligations. In her discussion of core responsibilities, strategic planning, policy setting, fiscal oversight, and fund raising, Ms. Duca focuses on creating a spirit of cooperation between board and staff. Nonprofit boards that successfully fulfill their obligations and perform responsibly inspire staff members and set an example for everyone in the organization. Regardless of your organization's managerial style or the structure of your board, passive or active, entrepreneurial or averse to risk, this invaluable guide will help board members and staff to develop mission based policies, increase support, and improve communications between board and staff. Nonprofit board members who understand and accept their roles as trustees offer a vital service not only to their organization but also to society. *Nonprofit Boards* is designed to help them carry out this important duty. Too often a nonprofit organization's efforts to fulfill its mission or use its resources efficiently are frustrated by an ineffectual, poorly defined, or adversarial relationship between the board and staff. *Nonprofit Boards: Roles, Responsibilities, and Performance* will help executives and board members avoid these conflicts with invaluable guidance and strategies for effective board management. Using case studies and real life examples, it clarifies the roles and functions of board members and executives, details board duties including strategic planning and fiscal oversight, describes different organizational models for nonprofit boards, and discusses their advantages and disadvantages. It explains how structural diversity within the board can maximize its effectiveness and flexibility, discusses legal and ethical obligations, and how the board can ensure that the nonprofit fulfills its mission. It examines cooperative board-staff relations and how a board can be the catalyst for organizational change, and presents contemporary issues facing nonprofits and their boards, including government relations, image building, professionalism, and diversity.

**Legal Responsibilities of Nonprofit Boards** Bruce R. Hopkins, 2009 Designed to help nonprofit board members and senior staff, the six books address all of the fundamental elements of service common to most boards, including board member responsibilities, how to structure the board in the most efficient manner, and how to accomplish governance work in the spirit of the mission of the organization. Pg 2 of

Book 1 Ten Basic Responsibilities of Nonprofit Boards Richard T. Ingram,2009 Designed to help nonprofit board members and senior staff The six books address all of the fundamental elements of service common to most boards including board member responsibilities how to structure the board in the most efficient manner and how to accomplish governance work in the spirit of the mission of the organization Pg 2 of Book 1 The Nonprofit Board's Role in Mission, Planning, and Evaluation Kay Sprinkel Grace,Amy McClellan,John A. Yankey,2009 Designed to help nonprofit board members and senior staff The six books address all of the fundamental elements of service common to most boards including board member responsibilities how to structure the board in the most efficient manner and how to accomplish governance work in the spirit of the mission of the organization Pg 2 of Book 1 Financial Responsibilities of Nonprofit Boards Andrew S. Lang,2009 Designed to help nonprofit board members and senior staff The six books address all of the fundamental elements of service common to most boards including board member responsibilities how to structure the board in the most efficient manner and how to accomplish governance work in the spirit of the mission of the organization Pg 2 of Book 1 **The Legal**

**Obligations of Nonprofit Boards** Jacqueline C. Leifer,Michael B. Glomb,1997 Joining a Nonprofit Board Marc J. Epstein,F. Warren McFarlan,2011-04-19 Often business executives serve or are asked to serve as board members of nonprofit organizations However without a clear understanding of how nonprofits work service on a board can be a frustrating experience Joining a Nonprofit Board offers an important guide to the roles and responsibilities of a nonprofit board member Marc J Epstein and F Warren McFarlan provide a step by step guide to how board members can work with a nonprofit organization to achieve the organization s overarching mission attain financial sustainability and develop and execute the systems needed to accomplish both Based on more than 10 years of research from Rice University and Harvard Business School and filled with illustrative examples Joining a Nonprofit Board explores the basic structure of a nonprofit explains how to build and monitor a nonprofit s mission and identifies how the board performs an effective assessment of a non profit The book also explores the challenges posed by the duality of leadership between the unpaid volunteer non executive chairman of the board and the CEO Joining a Nonprofit Board includes a helpful explanation of a board member s life cycle The authors start with the decision to join a board and explain how to prepare for the first meeting The book explores how to serve effectively the first two years and reveals what it takes to develop your ongoing role as a trustee Finally the book describes how to transition off the board to other forms of service with the organization Joining a Nonprofit Board is a comprehensive resource for anyone who wants to take their experience in the business world and serve a nonprofit with passion and clarity **Governance for Nonprofits** Ted E. DeGroot,2023-06-01 Nonprofit governance is like sports officiating Umpires and referees don t play the game They manage the game That s what governance does for a nonprofit organization People assigned to governance oversee how the organization is managed and work to make the entire business as effective as possible Governance for Nonprofits itemizes the duties of governance explains what a nonprofit

organization needs to successfully accomplish its Mission Statement and provides the road map to an ongoing smoothly operating profitable not for profit organization Governance for Nonprofits is a basic tool that should be in the arsenal of every person that sits on a board of directors and every member of a nonprofit staff that deals with the challenges of making a not for profit organization successful That's because the book Explains the duties of board members and board officers Shows how to be an effective member of a board of directors Examines the purpose and limitations of board of directors Looks at the role of the board in major decision making Explains fund raising from a management perspective Walks the reader through the major steps of becoming a nonprofit Offers real life samples of important nonprofit documents Includes an introduction to IRS reporting Form 990 Explains the elements and importance of bylaws Illustrates the differences between managing a small medium or large nonprofit Explains various types of nonprofit boards of directors Discusses the role and value of committees Looks at the impact of ethics in nonprofit operations Explains how to analyze the effectiveness of a board of directors Makes suggestions regarding term limits Demonstrates the importance of succession planning Examines the tools available to help make a board of directors function at a high level of competence And a whole lot more WORDS OF PRAISE A sorely needed book for nonprofit organizations It covers every aspect of either forming or participating in a nonprofit This is a must read because it is not only a guide but also a reference for all thinking about forming or operating a nonprofit Lt Col Robert S Slater Ret US Air Force President Community Development District 1 Collier County Florida This is a great resource for senior non profit managers and board members who are searching for the details of nonprofit governance Don R Pember Ph D Professor Emeritus School of Communications University of Washington and author of Mass Media Law Mass Media in America Privacy and the Press This book tackles governance and makes this dry subject actually interesting No matter what the size of the community or what community a nonprofit serves this book focuses on every aspect of nonprofit operation Donna Fiala County Commissioner Collier County Florida Ret Columnist Civic Activist Extremely well organized as a guide or quick reference I highly recommend this clear and easily read manual to anyone involved in any way with a nonprofit organization Michael S Walker Ph D Physicist and author of Quantum Fuzz Ted DeGroot shares his extensive knowledge and expertise in this comprehensive guide to governance for nonprofit organizations The many examples and analogies help the reader absorb this complex subject by putting the information into context It's a must read for Board members and nonprofit executives who want to understand nonprofit governance in depth and bring their nonprofit organizations to new heights of success Sheryl Soukup CFRE President Soukup Strategic Solutions Expertise in Fundraising and Nonprofit Management **Financial Responsibilities of the Nonprofit Board** Andrew S. Lang, 1998

**The Board Building Cycle** Berit M. Lakey, 2007

**The Handbook of Nonprofit Governance**

BoardSource, 2010-04-19 THE HANDBOOK OF NONPROFIT GOVERNANCE From BoardSource comes The Handbook of Nonprofit Governance This comprehensive resource explores the overarching question of governance within nonprofit

organizations and addresses the roles structures and practices of an effective nonprofit The Handbook of Nonprofit Governance covers the topics that are of most importance to those charged with creating and sustaining effective leadership including building a board succession planning policies financial oversight fundraising planning strategic planning processes risk management and evaluation of the board CEO and organization Praise for The Handbook of Nonprofit Governance This is the first book I've found that covers the topic of governance from A to Z I know what I'll be assigning the students in my governance class as a textbook next semester TERRIE TEMKIN founding principal CoreStrategies for Nonprofits Inc BoardSource has prepared an exceptional resource for nonprofit boards and leaders This comprehensive volume offers timely and relevant information about board work and governance including practical tools and resources that will be valuable to all types of nonprofits DAVID O RENZ chair department of public affairs Beth K Smith Missouri Chair in Nonprofit Leadership and director Midwest Center for Nonprofit Leadership University of Missouri Kansas City If you are involved in nonprofit organizations and if you ever have doubts about how they are best run this is the book for you and BoardSource is the place to turn FISHER HOWE consultant Lavender Howe Associates and author The Nonprofit Leadership Team BoardSource formerly the National Center for Nonprofit Boards is the premier resource for practical information tools and best practices training and leadership development for board members of nonprofit organizations worldwide *Nonprofit Boards* Diane J. Duca, 1986

*Doing Good Even Better* Edgar Stoesz, 2015-01-27 The trusted handbook for nonprofit board service is back newly revised and updated Doing Good Even Better is approachable wisdom fresh from the recently retired chair of Habitat for Humanity International Edgar Stoesz Stoyce has made Doing Good Even Better a guidebook In short pointedly written chapters Stoesz covers Helping Directors Understand Their Governance Role A Plan to Fulfill the Purpose Reporting Back to the Members Planning Effective Meetings Great Boards Have a Good Fight occasionally Working Your Way Through a Crisis Great Boards Celebrate Leaving Right Discussion Action Questions conclude many of the chapters In addition Stoesz offers a Board Evaluation Form a Director's Self Evaluation Form and an Outline for the Executive Director Annual Review Doing Good Even Better is practical ready to go material for board members who are stiffly new or weary veteran Author Edgar Stoesz writes crisply from his wise and seasoned board experience *Guidebook for Directors of Nonprofit Corporations* George W. Overton, Jeannie Carmedelle Frey, 2002 This guidebook describes the legal principles that apply to nonprofits of all sizes **Nonprofit Board Committees** Ellen Cochran Hirzy, 1993 **The Nonprofit Board Answer Book**

BoardSource, 2010-12-21 Think for a moment of the best conversations you've had with friends and colleagues You were honest with one another not shy about speaking up but relaxed even if the topic being discussed was serious in nature That's the type of conversation The Nonprofit Board Answer Book aims to have with you in the pages that follow It follows a question and answer format enabling you to quickly find an answer to a burning question you have right now At the same time it's easy to pick up and read straight through either cover to cover or one section at a time At the end of each question

and answer pairing you'll find suggested action steps. These offer ways to put the information to a practical use on your own board and within your own nonprofit organization. Implementing some of these steps may lead to more questions as you become even more committed to fulfilling your responsibilities as a board member. Remember behind every good answer lies a good question. So keep asking those questions from the Introduction A Guide to Building Your Board Judith Grummon

Nelson, 1991 **Nonprofit Boards** John E. Tropman, Elmer J. Tropman, 1999 This book is an operator's manual for today's non profit board of directors. This how to guide details the responsibilities of the board, explains how to articulate the nonprofit's vision and mission, describes processes for evaluating the board chair and directors, explains how to evaluate the board's decision making and outlines how to improve the dreaded board meeting. Back cover *Nonprofit Boards That Work*

Maureen K. Robinson, 2001-06-15 Praise for Nonprofit Boards That Work This book offers a refreshing and candid look at the challenges of nonprofit boards. It moves away from theoretical frameworks to take you inside the real world of nonprofit organizations. A must for any executive director who needs reassurance that building effective boards is tough work but well worth the effort. Sherry Rockey Executive Director International Women's Media Foundation Maureen Robinson is uniquely qualified to help us understand the issues related to boards that are effective those that are not and why. It is certain that board members potential board members and executive directors who read this book will better understand their roles and responsibilities and will be better able to avoid common pitfalls. As a result the impact of their efforts on those whom their organizations exist to serve will be enhanced. Ron Burkard Executive Director World Neighbors As more than 10 million people in the United States alone say yes to board service they also expect to see their time and talents used effectively. This invaluable book presents a straightforward approach to understanding the role of the board tailoring its work to meet the needs of specific organizations and creating a culture of board productivity that makes participation rewarding for board members as well as the organizations they serve. Nonprofit Boards That Work Distinguishes between theory and practice and encourages boards to explore how they genuinely add value to the work of the organization. Goes beyond the hows and whys of nonprofit governance to provide frank advice and real world examples of what works what doesn't what requires a miracle and what can be achieved through diligent and deliberate effort. Offers practical yet flexible strategies that can be tried by any nonprofit board whatever its current effectiveness and much more to guide nonprofit organizations and their boards toward accomplishing the goals they seek

**Fundraising Responsibilities of Nonprofit Boards** James M. Greenfield, 2008

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