

**Figure 17-1. Example of a Recommendation Letter**

Jason Billings, PharmD  
Memorial Medical Center  
Department of Pharmacy  
100 Main Street  
Cleveland, OH 44102

January 20, 2013

Dear Dr. Billings,

I am writing to inform you of my recommendation of Bethany Student for your PGY1 pharmacy practice residency. I had the pleasure of getting to know Bethany as her Internal Medicine preceptor over the past 2 months. Throughout that time, she demonstrated a number of important attributes that are vital to becoming a successful pharmacy resident.

While completing daily case presentations, Bethany routinely performed at a level well above her current experience. More importantly, however, she constantly strove to improve this knowledge base, working on her own time to study relevant material. Later, during one-on-one medication education rounds and large-group warfarin education sessions, she displayed strong communication skills, translating complex medical issues into language the patients could easily understand. Her interactions with patients were always professional, yet warm and friendly. During daily topic discussions she was an active participant and demonstrated an eagerness to learn advanced materials not yet covered in the curriculum. Lastly, for her final presentation, Bethany evaluated the billing and renal dosing procedures of our Catheterization Lab. Throughout the data collection and evaluation, she required little to no guidance from pharmacy staff, and the results of the project significantly impacted both patient care and the budget at our facility.

As the coadvisor to the Student Society of Health-System Pharmacists (SSHP), I have also had the chance to work closely with Bethany as this new student-pharmacist organization is built from the ground upward. She has played an integral role in the group as an active member, executive committee member, and, most recently, secretary. With the help of the other executive committee members, Bethany has expanded leadership opportunities via the addition of task forces that allow other pharmacy students to get more involved, identified qualified presenters for the speaker's series, and shaped the future course of SSHP. Despite the significant workload involved in developing a new organization, Bethany also has assumed leadership positions in the Academy of Student Pharmacists and Lambda Sigma, among other on-campus organizations.

To simply describe Bethany's involvement in these organizations by the titles she has received, however, would not accurately reflect the degree of her involvement. She has truly excelled in her ability to bring disparate groups together to organize brand new joint events, such as the Annual Golf Outing, the Pharmacy Quiz Bowl, and many other successful events. I was very impressed by her ability to both delegate responsibilities effectively to her peers and simultaneously be unafraid to jump in and accomplish what is necessary to have a successful function.

In addition to the attributes listed above, Bethany has simply been a joy to work with. She is easygoing, enthusiastic, knowledgeable, and works extremely well with her colleagues and preceptors. Had she stayed in this area, I can assure you that I would be actively recruiting her for my own residency program. If you require any additional information, please do not hesitate to contact me.

Sincerely,

John Smith, PharmD, BCPS  
Clinical Pharmacist, Internal Medicine  
PGY1 Residency Program Coordinator  
General Medical Center  
e-mail: john.smith@generalmc.org

# Sample Recommendation Letter For A Preceptor

**Julie Ledbetter**



### **Sample Recommendation Letter For A Preceptor:**

Preceptor's Handbook for Pharmacists Lourdes M. Cuellar, Diane B. Ginsburg, 2019-12-31 ASHP's significantly updated 4th edition of our widely popular Preceptor's Handbook for Pharmacists expands the content to include current challenges and issues impacting preceptors since fundamental changes have occurred that greatly affect modern practice including The onboarding process Wellness and resiliency Misconduct and inappropriate behaviors Teaching across diverse student populations Ethics To be an effective preceptor a pharmacist should exhibit clinical competency skills possess excellent communication skills and also demonstrate humanistic skills This edition includes perspectives from across the country and from different or unique practice programs to bring a wide variety of expertise to this edition The intent is for this book to be reflective on broad practice guidelines The Preceptor's Handbook for Pharmacists 4th edition is the updated and expanded authoritative resource for both new and experienced pharmacy preceptors to create a lifelong impact on young pharmacists

**The Nurse Preceptor Toolkit - E-Book** Beth Heuer, Cynthia A. Danford, 2024-06-25 Develop the skills necessary for precepting RN and APRN students and new orientees The Nurse Preceptor Toolkit is written by and for RN and APRN clinicians and faculty members from a variety of levels specialties and settings Using real life examples and practical tips this comprehensive resource answers the questions preceptors often ask when interacting with students of all levels as well as new orientees Within its pages you will find everything you need to develop and solidify the clinical teaching skills essential to becoming an effective preceptor This completely new book serves as a comprehensive resource for precepting both RN and APRN students and new orientees Coverage addresses questions preceptors have asked when interacting with students of all levels as well as with new orientees Content is written by and for RN and APRN clinicians and faculty members from a variety of levels specialties and settings Real life examples and practical tips guide the development and solidification of the clinical teaching skills needed to become an effective preceptor Coverage of essential precepting topics includes effective communication flexibility time management skills providing feedback and support an understanding of different adult learning styles and the ability to confidently evaluate student knowledge and competencies Chapter objectives serve as advance organizers to help prepare you for the content that follows Exemplars model excellence in clinical precepting through contributor authored stories of successful faculty preceptor learner partnerships related to the content of each chapter Boxes highlight tips from successful preceptors Appendices provide ready to use tools to enhance the preceptor learner experience *Maximize Your Rotations: ASHP's Student Guide to IPPEs, APPEs, and Beyond* Mate M.

Soric, 2013-04-01 Successful pharmacy careers begin with successful rotations and successful rotations start with this guide Although rotations are crucial to the development of skills needed to practice pharmacy there has been little available to guide students in the best way to prepare and make the most of these experiences until now Maximize Your Rotations ASHP's Student Guide to IPPEs APPEs and Beyond breaks down everything you need to know into easy to navigate chapters Inside

you will find the skills required to excel while on IPPE or APPE rotations along with competencies that may be unique to one type of rotation or another Each chapter is written by an experienced preceptor lending a valuable perspective By using this text you will gain an appreciation of the general expectations and typical activities of each rotation experience before you begin Better preparation means better performance Maximize Your Rotations will also be a resource throughout the experiential year offering everything from reminders of clinical issues and statistical reviews to advice on interviewing CV writing professional organizations and more Maximize Your Rotations means less time getting up to speed and more time getting ahead in your career Your rotation experience can be the launching pad for your career and there s no better guide than Maximize Your Rotations     Foundation Grants to Individuals Phyllis Edelson,2009     *Directory of Biomedical and Health Care Grants 2006* Grants Program,2005-11-30 Grants are supposed to enable work not create more of it You need a guide a map and the right tools for the job Helping you from your earliest brainstorming to fully funded projects this essential guide offers countless tips and resources for anyone seeking funding for research faculty development dissertations internships scholarships and assistantships facility and organizational support conferences and more This latest edition covers over 2 300 funding sources from all levels of government corporations and foundations     **Jones & Bartlett Learning's Administrative Medical Assisting** Julie Ledbetter,2020-04-27 Designed to ensure that every medical assisting graduate can quickly trade a cap and gown for a set of scrubs Jones Bartlett Learning s Administrative Medical Assisting Fourth Edition is more than just a textbook it s an engaging dynamic suite of learning resources designed to train medical assisting students in the administrative skills they ll need in today s rapidly changing health care environment     Lippincott Williams and Wilkins' Administrative Medical Assisting Laura Southard Durham,2008 Lippincott Williams Wilkins Administrative Medical Assisting Second Edition teaches students the theory and skills to become effective medical office assistants The text and ancillary resources address all the required administrative competencies for CAAHEP and ABHES program accreditation The book includes critical thinking questions and is written for maximum readability with a full color layout over 100 illustrations and boxes to highlight key points A bound in CD ROM and a companion Website include CMA RMA exam preparation questions an English to Spanish audio glossary a clinical simulation administrative skill video clips competency evaluation forms and worksheets for practice A Skills DVD with demonstrations of the most important medical assisting skills is available separately An Instructor s Resource CD ROM and online instructor resources will be available gratis upon adoption of the text     The College Blue Book Huber William Hurt,Harriet-Jeanne Hurt,1975     **Scholarships, Fellowships, and Loans** S. Norman Feingold,2002     *Scholarships, Fellowships and Loans 1999* Gale Group,1998-09     **Reports** Great Britain. Royal Commission on Historical Manuscripts,1884     **Report** ,1884     New Jersey Register ,2004     **Report of the Royal Commission on Historical Manuscripts** Great Britain. Royal Commission on Historical Manuscripts,1883 First to ninth reports 1870 1883 84 with appendices giving reports on unpublished manuscripts in private

collections Appendices after v 15a pt 10 issued without general title     American Journal of Public Health ,2003-07     **The scholemaster. Or plaine and perfite way of teachyng children, to vnderstand, write and speake, the Latin tong. ed. from the texts of the first two eds. by J.E.B. Mayor** Roger Ascham,1884     Perspectives ,2005     *Asian Studies Newsletter* ,2004     *Lasers* Kay Ball (RN.),1995 LASERS THE PERIOPERATIVE CHALLENGE carries on the tradition of providing a valuable comprehensive overview of laser technology The result is a fundamental reference for nurses and others directly involved in laser procedures The text offers important background information to provide a foundation for complete understanding of the technology and then defines specific applications while emphasizing perioperative nursing considerations New surgical techniques instrumentation delivery devices and perioperative care are discussed in detail  
**AHA Perspectives** ,1991

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