

# Beginner's Guide to Project Management



# Project Management Guidelines For Beginners

**Joseph Phillips**

## **Project Management Guidelines For Beginners:**

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**Project Management for Beginners** Isabella Brown,2015-03-28 [Handbook of Project Management](#) Colin Dobie,2020-08-02 The practical approach that Colin Dobie prescribes is as applicable to the experienced project manager as it is anyone entering the field Ernest J Nielsen Brigham Young University USA A no nonsense approach to project management Essential reading for all project managers and project team members Peter Dechaineux Inaugural Chairman Australian Institute of Project Management Australia Excellent coverage of all the material required in easy to follow steps It places activities in logical context Essential reading for China s many project managers Professor Yuan Chairman Asia Pacific Federation of Project Management Colin Dobie has very comprehensively detailed out the intricacies needed to manage projects Well done Adesh Jain President PM Guru Inc and President IPMA Whether you are creating a new product or building a power station you need to know how to manage the myriad elements in a project to ensure it is completed on time on budget and to a high standard A Handbook of Project Management is a practical and comprehensive guide for project managers working on small and large projects in any field Colin Dobie systematically maps the four phases in the project lifecycle initiation planning implementation and finalisation He outlines the processes and techniques of the nine functions of project management and how they are applied during the project lifecycle He also explains what a project manager is expected to deliver and the roles of team leaders and team members Drawing on international standards and bodies of knowledge as well as Colin Dobie s extensive industry and training experience in several countries A Handbook of Project Management is an indispensable guide for anyone who wants to develop their skills in project management It is extensively illustrated with examples templates exercises and checklists making it valuable resource for experienced project managers **Project Management** Adam Richards,2015-09-08 Project Management A Beginner s Guide To Effectively Manage Any Project Like The Pros Do You are about to discover what everyone ought to know about effective project management and how the professional project managers operate to make sure that you carry any project to its successful completion In Project Management A Beginner s Guide To Effectively

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provided in this book you will not have to worry about the nature of the project at hand or its magnitude You will have gained so much courage that no project will intimidate you The best thing about this book is that it is simple to read has clear points and is generally an interesting read And as you will realize after going through the book it is not easy to forget the project management tips provided owing to their mode of delivery In this book you will learn What it is that qualifies to be called a project What project management entails What it is you are expected to do as a project manager The traits and actions that make a desirable project manager How a great project manager handles project planning including estimating the demand for your projects products or services if such are involved identifying the key considerations for project planning objectives constraints strategies stakeholders and project team and practical ways to plan projects effectively How a great project manager executes the project plans including effective scheduling of activities resource management project risk management and project results evaluation What to do as a project manager to keep stakeholders motivated How to deal with top management to ensure the smooth running of the project How to carry out the closing phase of the project as per plan How to carry out the closing phase of the project on an emergency basis The various challenges that project managers face How to enlist the support of all stakeholders in handling the practical challenges that crop up when the project is underway How to tell a great project manager when you see one So if you want have the skills in order to run a project from start to completion then read further Buy your copy today

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